



**CITY OF WHARTON  
CONSULTANT SELECTION COMMITTEE &  
FINANCE COMMITTEE MEETING**

**Monday, August 10, 2020  
5:30 PM**


***CITY HALL***

**NOTICE OF  
CITY OF WHARTON  
CONSULTANT SELECTION COMMITTEE & FINANCE COMMITTEE MEETING**

Notice is hereby given that a Consultant Selection Committee & Finance Committee Meeting will be held on Monday, August 10, 2020 at 5:30 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

**SEE ATTACHED AGENDA**

Dated this 6th day of August 2020.


By:   
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Consultant Selection Committee & Finance Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 6, 2020, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. **BRILLE IS NOT AVAILABLE.**

Dated this 6th day of August 2020.

**CITY OF WHARTON**

By:   
Paula Favors  
City Secretary



**A G E N D A**  
**CITY OF WHARTON**  
**Consultant Selection Committee & Finance Committee Meeting**  
**Monday, August 10, 2020**  
**City Hall - 5:30 PM**

**Call to Order.**

**Roll Call.**

**Public Comments.**


**Review & Consider:**

1. Minutes from the meeting held July 27, 2020.
2. Community Development Block Grant-Mitigation (CDBG-MIT) Grant Program Administrative Services.

**Adjournment.**

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CONSULTANT SELECTION COMMITTEE & FINANCE COMMITTEE

|   |           |                                |  |
|---|-----------|--------------------------------|--|
| Meeting Date:   | 8/10/2020 | Agenda Item:                   | Minutes from the meeting held July 27, 2020. |
| Attached are a copy of the draft minutes from the meeting held July 27, 2020.                 |           |                                |  |
| City Manager: Andres Garza, Jr.   |           | Date: Thursday, August 6, 2020 |  |
| Approval:  |           |                                |  |
| Mayor: Tim Barker   |           |                                |  |

**MINUTES  
OF  
CITY OF WHARTON  
FINANCE COMMITTEE MEETING  
120 EAST CANEY STREET  
WHARTON, TEXAS 77488  
Monday, July 27, 2020 –5:30 p.m.**

City Manager Andres Garza, Jr. declared a meeting of the City Council Finance Committee duly open for the transaction of business at 5:33 p.m.

Committee Members present were: Councilmember Russell Machann and Councilmember Alice Heard (via Zoom Meeting).

Committee Member absent was: Mayor Tim Barker.

City Council Member present was: Councilmember Clifford Jackson (via Zoom Meeting).

Staff members present were: City Manager Andres Garza, Jr., Assistant to the City Manager Brandi Jimenez, Finance Director Joan Andel and Community Development Director Gwyn Teves (via Zoom Meeting).

Staff member absent was: None.

Visitors: None.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held July 13, 2020. Councilmember Russell Machann made a motion to approve the minutes as presented. Councilmember Alice Heard seconded the motion. All voted in favor.

The second item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council approving a one-year extension for the City of Wharton Bank Depository Services and authorizing the Mayor of the City of Wharton to execute all documents relating to said contract. Finance Director Joan Andel stated to the Committee that on August 22, 2016, the City Council approved a bank depository contract with Prosperity Bank for a three-year period of October 1, 2016 thru September 30, 2019 with an additional one-year period not to exceed two additional years. She presented the agreement from Prosperity Bank renewing the agreement for an additional year through September 30, 2021. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council the approval of a one-year extension for the City of Wharton Bank Depository Services. Councilmember Alice Heard seconded the motion. All voted in favor.

The third item on the agenda was to review and consider FM 1301 Extension Advance Funding Agreement and Memorandum of Understanding:

A. Resolution: A resolution of the Wharton City Council authorizing the new Advanced Funding Agreement (CJ:1412-03-038) to a Category 11 Project (construct new location roadway) on system, generally described as Constructing the Extension of FM 1301 from SH 60 to US 59

in Wharton; between the City of Wharton and the Texas Department of Transportation and authorizing the Mayor of the City of Wharton to execute the agreement.

B. Resolution: A resolution of the Wharton City Council approving a Memorandum of Understanding with the Texas Department of Transportation for (CJ:1412-03-038) to a Category 11 Project (construct new location roadway) on system, generally described as Constructing the Extension of FM 1301 from SH 60 to US 59 in Wharton; between the City of Wharton and the Texas Department of Transportation and authorizing the Mayor of the City of Wharton to execute the agreement. Community Development Director Gwyn Teves stated to the Committee that on July 11, 2011, the Wharton City Council entered into a Local Transportation Project Advance Funding Agreement to a Category 11 Project (Construct New Location Roadway) On System for the construction of the extension of FM 1301 from SH 60 to US 59 to in Wharton, Texas. She stated that the City staff had been working with TxDOT on moving forward with the project. She stated that TxDOT is requiring a new AFA be executed with updated terms and language due to the expanse of time that had passed since the original agreement. She stated that the modifications in the new AFA were as followed:

- The City will have final approval on any change orders.
- The state will not be matching the funding with the original \$2.9 million in funds.
- The City must concur with the lowest bidder selection prior to a contract award.
- Total state funds to the project is estimated at \$2,286,800.

After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council to authorize the new Advanced Funding Agreement (CJ:1412-03-038) to a Category 11 Project (construct new location roadway) on system, generally described as Constructing the Extension of FM 1301 from SH 60 to US 59 in Wharton; between the City of Wharton and the Texas Department of Transportation and to authorize a Memorandum of Understanding with the Texas Department of Transportation for (CJ:1412-03-038) to a Category 11 Project (construct new location roadway) on system, generally described as Constructing the Extension of FM 1301 from SH 60 to US 59 in Wharton; between the City of Wharton and the Texas Department of Transportation. Councilmember Alice Heard seconded the motion. All voted in favor.

The fourth item on the agenda was adjournment. Councilmember Russell Machann moved to adjourn. Councilmember Alice Heard seconded the motion. All voted in favor.

The meeting adjourned at 6:00 p.m.

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Andres Garza, Jr., City Manager

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488


## FINANCE COMMITTEE

|               |           |              |  |
|---------------|-----------|--------------|--|
| Meeting Date: | 8/10/2020 | Agenda Item: | Community Development Block Grant-Mitigation (CDBG-MIT) Grant Program Administrative Services. |
|---------------|-----------|--------------|--|

The City Council approved the establishment of a Consultant Selection Committee and authorized the City Staff to go out for administrative services for the CDBG-MIT grant programs administered by the GLO on June 22, 2020.

Bids were received at City Hall on August 6, 2020 at 2:30pm.

The proposals will be handed out and the Committee will decide on the process to be used for the selection of grant services.

|   |                                |
|---|--------------------------------|
| City Manager: Andres Garza, Jr.   | Date: Thursday, August 6, 2020 |
| Approval:  |                                |
| Mayor: Tim Barker   |                                |